

Halifax Meeting Minutes
August 20, 2014

Attendees: Homer Sumner, Paul Blais, Kimberly Tefft, Sandy Pentak-Cohen, Chris Pratt

Meeting called to order at 1929

Twin Valley High School will be starting 3 days late to ensure administration and staff are ready for the start of the school year. Since TVHS is not going to follow the published calendar and will be starting 3 days late, Homer Sumner asked if we could bill TVHS for the 3 extra high school transportation days at the end of the year, Chris Pratt stated he will look into that.

The Moover will be leaving at 7:45am from the old Twin Valley High School stop and at 8am from the Marlboro stop. There has been no word yet on pick up in Guilford for transport to BUHS, Chris Pratt will look into this.

There are definitely 5 kindergarteners coming in and possibly 6 – because of the larger than expected class size Sandy Pentak-Cohen would like to keep Kindergarten separate from grades 1 and 2.

Paul Blais made a motion to maintain our previous grade configuration, seconded by Homer Sumner, passed.

Homer Sumner made a motion to accept the July 2nd minutes as written and the July 16th minutes as amended, seconded by Paul Blais, passed.

Technology Discussion

All core staff now have Halifax School email addresses, parents can get these email addresses at open house.

Marylee Putnam and her hired bus driver will need to be added to the First Alert call list.

Building Maintenance

Control Technologies – Guy Soucy provided a quote for the recommissioning of our heating system. This quote involves going through all controls to make sure everything is working properly and 2 hours of instruction to review how to operate the system. The quote is \$4862.00 and does not include any repair work.

Paul Blais will speak with Guy Soucy and try to arrange for him to be available for a conference call at our next meeting so details can be discussed.

The kindergarten toilet and the boy's bathroom urinal will be installed this week. Partitions for the boy's bathroom will be ordered this week. All floors are done except for the boy's bathroom, we are still waiting on a quote for redoing the bathroom floor.

The playground slide will be taken down prior to the start of school due to the crack.

The front driveway is in need of more gravel to help prevent issues with pooling of water. Per Sandy Pentak-Cohen, Lewis Sumner thought the town might be able to help with this as the driveway is used for the Town Office as well. Per Sandy Pentak-Cohen, Matt Stewart will follow-up with this.

Per Sandy Pentak-Cohen, Matt Stewart has expressed concern about the integrity of the roof over the library side of the building as the shingles appear to be deteriorating quickly. Homer Sumner wants to look into the budget further to see where we are at financially prior to making any decisions.

Sandy Pentak – Cohen will follow-up with Matt Stewart to see if AL Tyler has been called re: fire alarm panel.

Wellness Policy

Chris Pratt provided a copy of the VSBA model wellness policy. The board will review this at the next work session.

Discipline Policy Discussion

Sandy Pentak-Cohen provided copies of the school's current disciplinary policy. Chris Pratt states the policy is very comprehensive. At this time, no changes will be made to the disciplinary policy or procedures.

Homer Sumner moved we hire Fran Alferi as our music teacher for fiscal year 2014-2015, seconded by Paul Blais, passed.

Kimberly Tefft made a motion we pay Kathy Philips for the 12 hour Safe Food Course she was required to take, seconded by Paul Blais, passed.

The staff CPR course will be rescheduled for September due to trainer conflict.

Per Sandy Pentak-Cohen, a solar power company will be coming in to provide a free estimate.

Meeting adjourned at 2130.